

Courtesy Copy

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February 2, 2004

**HAND DELIVERY**

Commissioner for Patents  
P.O. Box 1450  
Alexandria, Virginia 22313-1450

Attention: Examiner Taylor V. Oh  
Group Art Unit 1625

**Re: United States patent application of  
Kevin Moore et al. for PROCESS FOR THE  
PRODUCTION OF ANHYDROSUGAR ALCOHOLS  
Serial No. 09/955,672, Filed September 19, 2001**

Dear Examiner Oh:

This is further to your telephone conversation with Mike Dever and me regarding the missing documents in the above-identified patent application.

Attached are all of the documents forwarded to the Commissioner for Patents under date of December 3, 2003 which are as follows:

1. SKGF Cover Letter;
2. Credit Card Payment Form (PTO-2038) in the amount of \$330.00 to cover the fee for a Notice of Appeal for a large entity;
3. PTO Fee Transmittal (PTO/SB/17);
4. Notice of Appeal from the Examiner to the Board of Patent Appeals and Interferences - Large Entity;
5. Amendment and Reply Under 37 C.F.R. § 1.116; and
6. One (1) return postcard.

Please note that all of the above described documents were received in the Patent and Trademark Office on December 3, 2003 as evidenced by the receipt stamp on the return postcard.

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It is respectfully requested that these documents be reviewed by the Examiner as soon as possible and entered into the record of the above-identified application.

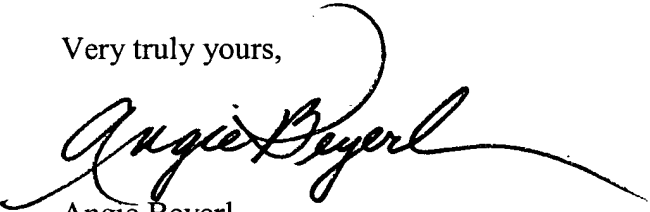
It is our understanding under 37 C.F.R. § 1.192 that the deadline for filing a Brief on Appeal is the later of two (2) months from the date of Notice of Appeal or within the time allowed for reply to the action from which the appeal is taken. In this case, the brief would be due by April 3, 2004, which is the last day allowed for reply to the final Office Action dated October 3, 2003. However, a filing on this date would require the payment of an extension of time fee.

We would appreciate you acknowledging receipt of the attached documents and advising us as to whether or not our understanding of the applicability of 37 C.F.R. § 1.192 is correct. In addition, because the Rule 116 Amendment has not been reviewed, would the extension of time fee be waived?

You may contact me by telephone at 412-562-1035 or Mike Dever at 412-562-1637. Our fax number is 412-562-1041 if you wish to send a confirmation of receipt of the attached documents.

Thank you for your time and consideration in handling this matter.

Very truly yours,



Angie Beyerl  
Legal Assistant

AFB/vjc  
Enclosure